



New Job Worksheet

533 Boll Weevil Circle
Enterprise, AL 36330
Phone: 334-489-4202
Fax: 334-230-5522
Email: credit@townsendbuildingsupply.com

Date: _____

Customer Name: _____ Account #: _____

Job Name: _____

Job Information

Is this job a residential or commercial construction job? _____

General Contractor: _____ Phone #: _____

Homeowner: _____ Phone #: _____

Homeowner Mailing Address: _____

City: _____ State: _____ Zip: _____

Job Address: _____

Job City: _____ Job State: _____ Job Zip code: _____

Job Subdivision: _____ Job Lot #: _____ Job Block #: _____

Sales Tax Location (circle one): City Limits Police Jurisdiction County Only

Is this job exempt from sales taxes? _____ *Please give a reason and supply any documentation verifying the exemption: _____

Lender Information

Construction Lender/Bank Name: _____

Contact Person: _____ Phone #: _____

Customer Signature

Date

*Please note that if a sales tax exemption is requested this job application will NOT be processed until all required documentation verifying the validity of the tax exemption is supplied to Townsend Building Supply, Inc.

OFFICE USE ONLY

Sales Rep _____ Verified by _____ Sales Area _____

Site Code _____ Estimated sales \$ _____

Directions to Jobsite

Please include directions to the jobsite. As much as possible please use street or highway names and mileage between turns using our nearest store as your starting point. Clear and accurate directions will insure timely deliveries to the jobsite. If a 911 address is not available, the inclusion of GPS coordinates will allow our software to locate the job on a map. GPS coordinates can be determined by most smartphones or navigation devices.

GPS Coordinates: _____